



ITS Asia-Pacific Board of Directors Meeting

Venue: Room A315, Georgia World Congress Center

Date/Time: 3:00 p.m. - 4:30 p.m. August 23, 2025

Draft Minutes

Chaired by Mike Rudge, ITS New Zealand

Hosted by ITS Asia-Pacific

Each topic should be cross-referred with the slide document.

1. Establishment of the AP-BOD meeting

Mike Rudge welcomed everyone.

With the attendance of all 12 ITS AP BOD members, the ITS Asia-Pacific Board of Directors Meeting was established.

2. Confirmation of Minutes of last AP-BOD meeting

Draft minutes of the last meeting (May 27, 2025, Suwon) were approved.

3. Confirmation of the Agenda

The draft agenda was approved.

4. Report from the 20th AP ITS Forum Suwon 2025

Yoojin Chang reported the main results of Suwon APF on behalf of the ITSAPF2025 Organizing Committee and appreciated the support of the member organizations to the forum and expected the continued support to the Gangneung WC.

5. Status report from the 32nd ITS World Congress Gangneung 2026

Namgoo Kim, General Secretary of ITSWC2026 Organizing Committee shared the status report on ITS World Congress 2026 Gangneung with the slides, and introduced the opportunities for joining technical program, exhibition and sponsorship, and requested the continuous support from the members.

Weiyun Jiao asked about the date of the IPC meeting. → The meeting would be taking place in Spring and the date will be fixed soon.

Akio Yamamoto expressed the concern on the logistic arrangements between the hotels and the convention venue as well as the exhibition halls and the session venue. → Namgoo Kim responded that the city had the capacity to accommodate 400 000 tourists in a festival period (10 days) and would have the enough transportation and accommodation capacity for the ITSWC participants. He said it would take 3 minutes by walk from the exhibition hall to the session building and less than 10 minutes in a shuttle bus from the major hotels to the venue.

William Sabandar commented that the plan seems to be promising and asked about the setting of the high-level meeting; To develop the communication with ministers, he wished to have the invitation as soon as possible to request the ministers to attend the event. He also questioned how 60,000 people including many VIP were going to be accommodated, and requested the information on hotels. → Namgoo Kim responded that the invitation would start before the end of 2025, and that the high-level guest would have the invitation with the accommodation or with the priority of securing accommodation.



Ismail Md Salleh questioned if the registration fee would be a reasonable price, not like the one in AtlantaWC. → Namgoo Kim responded the Organizing Committee would try to make the price as reasonable as possible which would be decided by the end of October 2025.

Murphy Sun asked where the Opening Ceremony would take place. → Namgoo Kim answered it was held convention center.

6. Status report from the 21st AP ITS Forum Auckland 2027

Mike Rudge briefed the new structure of ITS New Zealand:

Armin Guttke stepped down from President of ITS NZ, Antony Dixon from Cubic was a new chair of ITS New Zealand, Lee McKenzie was to be the chair of ITS Asia-Pacific Board, and Mike Rudge would chair the meeting for Lee and he himself was also approved by NZ Transport Agency to provide the ongoing international support.

Mike Rudge shared the status report of the APF2027 preparation, including the Organizing Committee structure, the upcoming planning activities as well as the ITS initiatives in Auckland and New Zealand. He requested the APBOD members to have the discussion on what would be the success factors from the ITSAP point of view, and welcomed each organization to nominate a Programme Committee member for developing the programme together.

Susan Harris commented ITS Australia just announced about RUC at the national level and would start investigation. The Australian government and Australian delegates would be interested in experiencing how New Zealand was handling it.

Mike Rudge said the ITS NZ was keen to have the presentation from each of the member country at conferences.

Tongkarn Kaewchalermtong asked if there was a chance to see All Blacks during ITSAP NZ period. → Mike Rudge said the Game itinerary would be announced at the beginning of the year. He added it would be a Super Rugby season.

Weiyun Jiao on behalf of the board of ITS Center of China expressed the support to ITS New Zealand for the successful forum, and requested ITS New Zealand to share more information on the business chances, activities on the tolling issues, the research of EV charging on road. She said the members in China had the similar topics and they might get interested in joining the APF. → Mike Rudge promised to give the updates.

Silje Troseth commented it would be beneficial to have RUC at roundtable discussions, and Australia is pleased to join a sort of knowledge sharing. → Mike Rudge agreed to the opinion and to make it happen.

Takehiko Barada requested more tech tours than sessions which could be done online. He wished to have a full one day for technical tour, such as RUC experience, for example.

Weiyun Jiao questioned if they would have the post forum trip outside Auckland city since some participants would join APF for the second time and they would expect the different experiences. → Mike Rudge said most of ITS developments were found in Auckland but the particularly, e-RUC and Congestion Charging, some of the policies and regulatory issues would be set in Wellington. As one of the partners is Tourism New Zealand which would make sure to identify some non-technical tours as well.

Steven Lui echoed what Takehiko Barada suggested and encouraged staying longer with the full experience of technical tours and social events before and after the conference. He also expressed the interest on the public policy topics in Auckland which Hong Kong government was



also interested in seeing what was happening in the area by the time of the event. → Mike Rudge said it might be a bit hard for us to do because the trials of the new technologies in New Zealand is tended to be in the middle of the South Island but we would study.

William Sabandar asked if there was a plan for connecting university students such as student forums, and if there was any potential to bring some of the pacific countries. → Mike Rudge said that on the last question, ITS NZ was working on it make the pacific islands the part of Forum.

Akhilesh Srivastava suggested to involve the academia, a group of students and scholars for developing the program.

Muphy Sun said the attractiveness of Australia and New Zealand is nature and green, and expressed the interest on what was going on around the public transport including EV Charging in 2027.

Nobuyuki Ozaki commented it was important to consider the quantity, the number of participants, sessions, revenue and more and in terms of quality, the host should think of how to deliver the key take-aways from the sessions. → Mike Rudge appreciated the comment and the support to the program committee.

7. Information for AP regarding the 31st ITS World Congress Atlanta 2025

Ikuko Okada, ITS AP Secretariat shared the update of Asia-Pacific contribution to the Atlanta ITS World Congress.

VIP Lounge: 407

8. Announcement of 2028APF Hosting City Selection

Ikuko Okada, ITS AP Secretariat shared the selection process and the criteria of AP Forum 2028.

Mike Rudge added the casting vote item was a matter for ITSAP MOU and it was required to be reviewed every three years, which was by May next year (related to agenda #9), which was something that we had to work through.

<Comments on the selection process>

Howie Sim stated the APF host city selection criteria should be clearer. Based on the ITSAP MOU signed in May 2023, which spelled out that the APF voting process to follow the same as the ITSWC voting process, this was not consistently executed for the APF2027 bid. ITS Singapore hopes for a better voting consistency moving forward, and we would need to work through in conjunction with the MoU update.

Steven Lui supported what Howie suggested and stated that the scheme and the casting vote matter should be more open and the bidding process for APF and ITS World Congress should be the same to have less confusion. He supported the decision making by ITSAP Secretary General in case of tie-vote situation.

Silje Troseth supported what Howie Sim stated and requested APF selection would have the similar transparent process as ITS World Congress host city selection, and it was a chance to review MoU as we would renew the MoU in May 2026.

Murphy Sun said as all the voting issues should be the part of MOU when we renew and sign the MOU.



William Sabandar agreed to have the same process for both ITSAP and ITSWC selection, with transparencies, and supported that the final decision would be made by SG under the tie-vote situation

Akhilesh Srivastava supported the suggestion by ITS Singapore, and supported the idea that ITSAP would take a deciding vote.

Murphy Sun said ITS Taiwan agreed to the opinion by ITS Singapore.

Ismail Md Salleh said ITS Malaysia supported the opinion by ITS Singapore.

Mike Rudge as the rep of ITS New Zealand proposed to have the cycle for each ITS AP member organization to take the opportunity to host ITSAPF after 2028APF. He said ITS New Zealand would have more firm ideas by the next board meeting.

Silje Troseth proposed that APBOD members need more discussion with a subcommittee.

William Sabandar suggested to ask the secretariat to have more analysis on this issue.

Mike Rudge said the secretariat would also engage each of us as we go through the process forward.

9. Revision Process of ITS AP Memorandum of Understanding

Takaaki Segi, ITS AP Secretariat explained about the upcoming revision of the ITS AP Memorandum of Understanding, and proposed the rule of casting vote.

Silje Troseth suggested stating “if there is a tie, there is a casting vote by the ITSAP Secretary-General”, instead of “13 votes”.

Steven Lui also suggested stating “whenever we have the even number of votes, we will agree that the ITS AP secretary will make the deciding vote” and avoiding to change the MoU with the specific numbers.

Howie Sim said ITS Singapore would support these suggestions.

<Regarding the future schedule>

Takaaki Segi explained that the ITS AP Secretariat would propose the draft MoU by the end of February 2026 to be finalized at the next ITSAP BOD in March 2026. If not, we would have another meeting (online) as necessary to approve and sign on it by the expiring date, May 26, 2026.

10. Any other business

William Sabandar introduced the event: Indonesia Transport Summit 2025 welcomed participation and collaboration to this event.

Silje Troseth introduced the ITS Australia activity of Mentorship for young professionals which had been successful for 4 years since its launch, and proposed to do something similar at the AP region scale. She invited the members to join a small committee to discuss how to start it to support the young generation coming to the industry, including budgeting.



Mike Rudge asked ITS Australia to propose more details to the board members for the discussion at the next meeting.

Susan Harris invited the members who were interested in the working group to prepare the proposal together to welcome the different considerations from the different members.

China ITS Center, ITS Thailand, ITS Hong Kong ITS Taiwan expressed the interest.

Akhilesh Srivastava announced the First Annual ITS India Congress supported by government of India.

Akio Yamamoto suggested the members to provide the event information to the ITSAP secretariat as we put in event calendar.

Tongkarn Kaewchalermtong questioned ITS Indonesia whether the upcoming event also covers seaport. He also mentioned it is necessary to plan the event considering the event schedule in the region as we could see the timelines of these events were very closed each other.

William Sabandar answered the logistics inter islands was a big issue in Indonesia as one of the 5 program tracks in the event would address the intermodal connectivity. He supported Silje's idea as it could be a sign of strong idea for ITS AP.

Murphy Sun mentioned this would be a learning week and ITS Taiwan delegation was led by the vice minister as well transport commissioners from 6 major cities and more than 100 participants. He also invited the members to ITS Taiwan Reception and Taiwan Night.

Sue Park invited everyone to ITS Korea Reception in Exhibition Hall.

Howie Sim invited everyone to ITS Singapore Night.

11. Next meeting

Date and venue: TBA March 2026 (face-to-face) in Seoul or Gangneung.

The meeting adjourned.



Participants:

	APBOD Member	Organization	
	Akio Yamamoto	ITS AP Secretary-General	Japan
1	Mike Rudge	ITS New Zealand for Armin Guttke	New Zealand
2	Silje Troseth	ITS Australia for Dean Zabrieszach	Australia
3	Wei Yun Jiao for Bin Li	National ITS Center, China/ China ITS Industry Alliance	China
4	Steven Lui	ITS Hong Kong	Hong Kong
5	William Sabandar	ITS Indonesia	Indonesia
6	Akhilesh Srivastava	ITS India	India
7	Takehiko Barada	ITS Japan	Japan
8	Yoo-Jin Chang	ITS Korea	Korea
9	Dato' Sri Ir. Hj Ismail Md Salleh	ITS Malaysia	Malaysia
10	Howie Sim	ITS Singapore	Singapore
11	Murphy Sun	ITS Taiwan	Chinese-Taipei
12	Tongkarn Kaewchalermtong	ITS Thailand	Thailand

Observers

Susan Harris	ITS Australia	Australia
Danielle Colrain	ITS Australia	Australia
Stacey Ryan	ITS Australia	Australia
Shiv Kumar	Director General, ITS India	India
Nobuyuki Ozaki	Nagoya University	Japan
Cheong Hoe Heo	ITS Korea	Korea
Jooil Lee	ITS Korea	Korea
Sue Park	ITS Korea	Korea
Nuri Kim	Translator for Chairman	Korea
Namgoo Kim	Gangneung WC Organizing Committee	Korea
Amy Kim	ITS Korea	Korea
Chin Kian Keong	ITS Singapore	Singapore
Hoe Yeen Teck	ITS Singapore	Singapore
Mari Chin	ITS Singapore	Singapore
James Kwok	ITS Singapore	Singapore
Alvin Chia	Land Transport Authority of Singapore	Singapore
Philip Tseng	ITS Taiwan	Chinese-Taipei
Tzu-Cherng Chang	ITS Taiwan	Chinese-Taipei
Chattraporn Yingsom	Toyota Motor Thailand	Thailand
Ramon Klongklaew	Toyota Motor Thailand	Thailand

Secretariat

Takaaki Segi	ITS Japan/AP Secretariat	Japan
Ikuko Okada	ITS Japan/AP Secretariat	Japan