



ITS Asia-Pacific Board of Directors Meeting

by Zoom

Date/Time: 1:00 p.m. - 2:00 p.m. (Tokyo, Seoul), March 15, 2022

Draft Minutes

Attendees: Refer to the participant list on page 3.

ITSAP Secretariat: Takaaki Segi (ITS Japan), Ikuko Okada (ITS Japan)

Chaired by Xiaojing Wang, National ITS Center, China/ China ITS Industry Alliance.

Please note that these minutes are cross-referenced to the annexed meeting materials.

1. Establishment of the AP-BOD meeting

Xiaojing Wang, the chair welcomed everyone and confirmed the establishment of the meeting with the attendance of all 11 ITS Asia-Pacific BOD members.

The Chair welcomed Ms. Lee McKenzie as the new member from ITS New Zealand.

2. Confirmation of Minutes of last AP-BOD meeting

The draft minutes of the last meeting (October 5, 2021, Online) were confirmed.

3. Confirmation of the Agenda

The agenda of the meeting was confirmed.

4. ITS Asia-Pacific: Activities/budget report of ITS AP for FY2021

Takaaki Segi, AP Secretariat reported the activities/budget of ITS AP for FY2021 (estimate), and the report was approved.

5. ITS Asia-Pacific: Activities/budget plan of ITS AP for FY2022

Takaaki Segi, AP Secretariat introduced the activities/budget plan of ITS AP for FY2022(tentative) and the plan was approved, including the proposed exhibition booth for Los Angeles ITS World Congress.

6. Status report from the 18th AP ITS Forum Chengdu 2022

Mr. Changhong Zhang, Chengdu Communications Investment Group Co., Ltd (CCIC) made the opening address on behalf of the host, and Ms. Jing Zuo from (CCIC) reported the preparation status of the AP ITS Forum Chengdu 2022.

Takehiko Barada questioned about the contact point to apply for the digital exhibition.

Weiyun Jiao confirmed the organizing committee would provide the ITSAP secretariat with the information.

7. AP Secretariat Leadership

Hajime Amano said he was retiring the current AP Secretary General position at the close of ITSAP Forum Chengdu in April, and appreciated the cooperation and support of the ITS AP BOD members for years. He said ITSAP had made the significant progress, including the establishment of the very democratic structure and the innovated venue selection process of ITS WC which we would see how it works later this year. He said he would like to hand over the SG role to Akio Yamamoto, president of ITS Japan and asked the continued support to his



new leadership.

ITS AP BOD members appreciated Hajime Amano and welcomed Akio Yamamoto as the new Secretary General.

8. Any Other businesses

- ① 2024APF Bidding Schedule - Ikuko Okada reviewed the bidding process of the event. Siew Mun Leong questioned about the online voting, and Hajime Amano answered the ITSAP secretariat would come up with the process on how to do the online voting with keeping the transparency.
- ② 2026WC Bidding Schedule- Takaaki Segi said that the ITSAP secretariat would stick to the current site-check schedule (mid-May to July) but *discuss it* at the next meeting on 26 April to conclude the alternative schedule at the end of May in considering with the Covid-19 situation then. He confirmed that the WCBOD members could join the site-check if they wish to. The Chair reminded the secretariat to consider on how to do the voting in September (which is to be held in LA and online).
- ③ 2022WC Updates - Ikuko Okada thanked the contribution to the session proposals and paper submission and reminded about the APPC and IPC meeting. She also reminded the members of cooperation to the special programs dedicated to the College and University Students and Startups.

9. Next meeting

Date and place: 26 April 2022, Online

Adjourn



<Participant List>

APBOD Members		
	Hajime Amano	ITS AP Secretary-General
1	Dean Zabrieszach	ITS Australia
2	Xiaojing Wang	National ITS Center, China/ China ITS Industry Alliance
3	Murphy Sun	ITS Taiwan
4	Charles So	ITS Hong Kong
5	William P. Sabandar	ITS Indonesia
6	Takehiko Barada	ITS Japan
7	Chang Yeon KIM	ITS Korea
8	Siew Mun Leong	ITS Malaysia
9	Stephen Hewett	ITS New Zealand
10	Sook Kwan Wong for Saurav Bhattacharyya	ITS Singapore
11	Sorawit Narupiti	ITS Thailand

Presenters and observers		
	Susan Harris	ITS Australia
	Yang KOU	National ITS Center, China/ China ITS Industry Alliance
	Wei Yun Jiao	National ITS Center, China/ China ITS Industry Alliance
	Changhong Zhang	Chengdu Communications Investment Group Co., Ltd (CCIC)
	Jing Zuo	Chengdu Communications Investment Group Co., Ltd (CCIC)
	Philip Tseng	ITS Taiwan
	Tzu-Cherng Chang	ITS Taiwan
	Jakel Lin	ITS Taiwan
	Muhamad Kamaluddin	ITS Indonesia
	Tanika Syafira Marsha	ITS Indonesia
	Sue Park	ITS Korea
	Akio Yamamoto	ITS Japan
	Takaaki Segi	ITS Japan/AP Secretariat
	Haruko Ide	ITS Japan/AP Secretariat
	Ikuko Okada	ITS Japan/AP Secretariat
	Dato Che Noor Azma	ITS Malaysia
	Mary Chin	ITS Singapore
	Chadil Tuchinda	ITS Thailand